Dear Students,

CAES9531 Technical English for Medical Engineering:
offered in the first semester for Year 3 students in BEng(MedE) & BEng(EngSc) Biomedical Engineering

CAES9532 Technical English for Industrial and Manufacturing Systems Engineering:
offered in the second semester for Year 3 students in BEng(LESCM) & BEng(IELM)

CAES9540 Technical English for Civil Engineering:
offered in the first semester for Year 4 students in BEng(Civ-E) & Year 3/Year 4 students in BEng(EngSc) Environmental Engineering

CAES9541 Technical English for Electrical and Electronic Engineering:
offered in the second semester for Year 4 students in BEng(CE), BEng(EE), BEng(ElecE) & Year 3/Year 4 students in BEng(EngSc) Energy Engineering

CAES9542 Technical English for Computer Science:
offered in the first semester for Year 4 students in BEng(CompSc), & BEng(EngSc) Computing & Data Analytics

To satisfy the English language enhancement requirement, you are required to take the English course of your major discipline. You must select a class during the course enrollment period (i.e. August 7 (12:00nn) (for Year-3 students) / (10:00am) (for Year-4 students) – August 13 (4:00pm), 2018). Starting from August 8, 2018 (9:00am), the SIS system will approve students by auto-balloting. You have to check your class selection result soon after the suspension period (i.e. August 8, 2018 (2:30pm)) and if you are not approved in taking the class you have selected, you should choose another available class in SIS until you are given a place in a class.

You can change your class freely during the add/drop period, but you should check your class selection result periodically. You are required to attend lessons in the original CAES class until your request for change of groups has been approved.

Thank you.

Yours sincerely,

[Signature]

Dr. Ken Lau
Acting Director

KLIT/ac
July 16, 2018

Dear Students,

CAES9544 Technical English for Mechanical Engineering: offered in the second semester for Year 4 students in BEng(ME) & Year 3/Year 4 students in BEng(EngSc) Materials Engineering

To satisfy the English language requirement of your degree, you are required to take the above English course of your major discipline. Since the above course is adjunct to your capstone/integrative project, the Department of Mechanical Engineering will assign a CAES9544 class for you based on your grouping in the associated capstone/integrative project. This assignment was implemented in previous academic years, and significantly facilitated student learning in both CAES9544 and capstone/integrative project.

Please check your class group results soon after the suspension (i.e., August 8, 2018 (2:30pm)). **You cannot change your assigned CAES9544 class** unless under very exceptional circumstances such as a conflict of schedule with a core course in your department. **Application for the change of class will ONLY be considered during the add/drop period in class.** To facilitate this consideration, it is important that you **attend the first lesson of your assigned CAES9544 class** with written evidence of your circumstances.

Thank you.

Yours sincerely,

[Signature]

Dr. Ken Lau
Acting Director

KL/KLH/ac